

**North Carolina State Board of Examiners
For Nursing Home Administrators**

3733 National Drive, Suite 110
Raleigh NC 27612
919-571-4164 Fax: 919-571-4166
www.ncbenha.org email: ncbenha@mindspring.com

**6-Day Lecture Class
NURSING HOME ADMINISTRATION CLASS**

Residence Inn Raleigh Crabtree
Raleigh, NC

On site courses at the Residence Inn Raleigh Crabtree are taught by licensed administrators and others in our profession. **This class is required prior to licensure and should be completed while you are in the AIT Program.** The class is based on the Domains of Practice as well as information from professionals in the industry. **This class is not an exam prep course.** Topics to be discussed below:

**Management Practice
Patient Care
Survey Process
Finance
Personnel
Exam Preparation/Interview Process/Personal Professional Survival
Industry Overview**

For Hotel Accommodations please contact the Residence Inn Raleigh Crabtree at 919-279-3000 and mention that you are with the NC Board of Examiners for Nursing Home Administrators AIT 6 Day Lecture Class. The Residence Inn offers breakfast with accommodations. The room rate is \$119 plus tax. Please note this rate expires 30 days prior to the course dates.

Classes typically start around 8:30am and usually end around 5pm. There are three 6 day courses offered through out the year the first course begins in January, the second course begins in May and the third course begins in September.

You may start with any individual session and you may attend in any sequence. For cost see registration form and for more information, please contact:

**Ms. Martha Bell
Associate Director**

**NC State Board of Examiners for
Nursing Home Administrators
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AIT 6 Day Lecture Course Dates 2012

WINTER 2012

January 10, 2012	Leadership and Work Force Initiatives
January 11, 2012	Resident Care
March 6, 2012	Finance
March 7, 2012	Survey
April 3, 2012	Personnel and Pharmacy
April 4, 2012	Industry Overview

SUMMER 2012

May 8, 2012	Leadership and Work Force Initiatives
May 9, 2012	Resident Care
July 10, 2012	Finance
July 11, 2012	Survey
August 21, 2012	Personnel and Pharmacy
August 22, 2012	Industry Overview

FALL 2012

September 11, 2012	Leadership and Work Force Initiatives
September 12, 2012	Resident Care
October 23, 2012	Finance
October 24, 2012	Survey
December 4, 2012	Personnel and Pharmacy
December 5, 2012	Industry Overview

AIT 6 Day Lecture Course

Residence Inn Raleigh Crabtree
Raleigh, NC

Registration Form

PLEASE PRINT OR TYPE

Name of Applicant: _____

Mailing Address: _____

Telephone Number: _____ Email Address: _____

Preceptor Name and Training Facility: _____

Date of Board for Interview: _____

Number of Weeks in Training Requested/Granted: _____

PLEASE CHECK THE COURSE DATES YOU ARE INTERESTED IN ATTENDING

_____ Winter 2012 (January 10 & 11, March 6 & 7, April 3 & 4, 2012)

_____ Summer 2012 (May 8 & 9, July 10 & 11, August 21 & 22, 2012)

_____ Fall 2012 (September 11 & 12, October 23 & 24, December 4 & 5, 2012)

FEE: \$125 PER DAY make checks payable to NC BENHA

*****Fee must be received prior to attending each class. Can be paid by check or money order.*****

REGISTRATION MUST BE RECEIVED BY THE BOARD OFFICE NO LATER THAN 5 BUSINESS DAYS PRIOR TO THE COURSE

NC BENHA

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